



Helena Valley Highland Gathering

July 19, 2025

Food Vendor Application

Application deadline: June 28, 2025

Food Vendor Name	Contact Name		
Mailing Address	City	State	Zip
Business Phone	Cell Phone		
What type of food do you sell?			
Website	Email		

The Helena Valley Highland Gathering is scheduled for Saturday, July 19, 2025. The Helena Highlanders Association Board will review your application to ensure your offerings align with the event and will contact you if any questions arise. Upon approval, you will receive an invoice for \$50 (non-refundable), plus a 4.13% electronic payment processing fee, to secure your location. HHA cannot accommodate setups in excess of the dimensions on the application.

Please note, once invoiced you will be required to provide a certificate of insurance (COI) listing East Helena Valley Rodeo Association (3575 Buckle St. East Helena, MT, 59635) as additionally insured.

Tell Us More

What type of setup do you have?

Length Measurement "Tip to Tail". Please include truck in measurement if trailer cannot be detached.

Please note additional information including any grills, flame, gas that must be utilized outside of your food truck/stand.

1. Registration and electronic payment processing fees are non-refundable.
2. All food vendors will be directed by HVHG staff to their spaces. Detachable vehicles must be unloaded and removed prior to 8:00am on Saturday, July 19, 2025. We do not have volunteers available to help with your set-up, so please plan accordingly! Tear-down will not be allowed until after 6pm on Saturday, July 19, 2025 or at which time the event closes, but must be complete prior to 9am Sunday, July 20, 2025.
3. We do our best to accommodate requests for specific spaces, but cannot guarantee any requests for specific placement.
4. No person or food vendor will be permitted to distribute printed or advertising material, solicit funds, or display merchandise at the Helena Valley Highland Gathering, other than that which is contracted.
5. Use of gongs, bells, strobe lights or other noisy distracting paraphernalia is prohibited.
6. All food vendors must be open and have personnel in attendance during posted event times.
7. Helena Highlanders Association, Inc will assign spaces and reserve the right to reassign when necessary.
8. No Pets/Dogs are allowed. However, trained service dogs are welcome. We do not allow emotional support or companion animals at the event property including camping or in parked vehicles. The ADA defines a service animal as any guide dog, signal dog, or other animal individually trained to provide assistance to an individual with a disability. Emotional support and companion animals do not meet the definition of a service animal under the ADA and do not have the same public access rights. A service animal whose behavior poses a direct threat to the health or safety of others will be excluded from the event.

For more information, contact: helenahighlanders.vendors@gmail.com

The above regulations are subject to change. Please contact the Food Vendor coordinator at helenahighlanders.vendors@gmail.com for further information.

Food Truck/Stand Agreement and Liability form

This agreement is made and entered into by and between Helena Highlanders Association, Inc ("HHA") and the Food Vendor identified below ("Food Vendor"). Food Vendor wishes to participate in the 2025 Helena Valley Highland Gathering ("HVHG"), a HHA event scheduled for July 19, 2025, at the East Helena Rodeo Grounds in East Helena, MT.

The parties agree:

1. Subject to Food Vendor's compliance with this Agreement, HHA will allow Food Vendor to sell, distribute and display the products and wares described in the Food Vendor application during the HVHG.
2. Food Vendor agrees that items that may not be sold include drugs or drug paraphernalia, tobacco-related products, alcohol, items with adult only content or anything deemed inappropriate by HHA.
3. Food Vendor understands and agrees that the Food Vendor spaces are assigned at the sole discretion of HHA on a vendor loyalty, first come, first-served basis based on receipt of Food Vendor Application, space preferences, and payment by Food Vendor. Food Vendor understands that space assignments are not guaranteed.
4. Food Vendor agrees to the set-up and tear-down schedules as outlined in the Food Vendor Information provided below. Food Vendor must be set up and open when the HVHG begins and remain open during HVHG hours and that any vehicles must be removed from the grounds and into designated parking no later than 8:00am on Saturday, July 19, 2025. Failure to do so may result in your vehicle being towed.
5. Food Vendor acknowledges that HHA provides volunteers to assist with identifying their setup location NOT FOR UNLOADING OF ITEMS or in any way assisting with setup.
6. Food Vendor agrees that IN NO EVENT IS HHA OR ITS VOLUNTEERS LIABLE TO FOOD VENDOR OR ANY THIRD PARTY FOR ANY THEFT, DAMAGE, INJURY, LOSS OR DEATH OR ANY CAUSE OF ACTION WHETHER ARISING IN TORT, CONTRACT OR OTHERWISE.
7. Food Vendor acknowledges that space is limited and it is imperative the length on the application is not exceeded. Measure carefully.
8. Food Vendor agrees to maintain clean and sanitary conditions at its Food Vendor space at all times, and will remove all trash from and around the immediate vicinity of its Food Vendor space at the close of each day. Trash should be deposited in designated trash and/or recycling receptacles on HVHG grounds. No trash is to be left upon departure. Non-compliance with this rule will result in failure to be invited back in future years.
9. HHA does not provide security and does not take responsibility for the loss of or damage to Food Vendor property. As well as staffing its space during HVHG hours, we recommend that Food Vendor take reasonable steps to secure its goods overnight during the HVHG.
10. Electricity is not available.

Authorized Signer Printed Name

Signature

Date

By signing above, I agree to the terms and rules set forth by the Helena Highlanders Association to vend at their event.