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# Helena Highlanders Association, Inc.

## Meeting Minutes

### August 25, 2024

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#### **Call to Order**

A meeting of Helena Highlanders Association, Inc. was held at Missouri River Brewing on August 25, 2024.

Motion to call to order by Matthew McKenzie/2<sup>nd</sup> by Heather Rankin.

Called to order at 10:34 AM.

#### **Attendance**

Executive Board Attendees: Matthew McKenzie (President), Keith Greaney (Vice President), Tami Greaney (Treasurer), Heather Rankin (Secretary)

Coordinator Attendees: Rob Rankin, Chad MacDonald

Coordinators Excused: Joyce Henderson, Amber Guge, Jason Pettit, Jennifer Davis

Member Attendees: David Leeper, Christy Leeper, Tim Gregor, Jim Greaney, Vicky Greaney

Public Attendees: None

*Voting Attendees = Executive Board (less President) + Coordinators. Count = 5*

#### **Review & Approval of Minutes**

Minutes from the June 9, 2024 meeting were discussed.

Motion to accept the minutes as written made by Rob Rankin /2<sup>nd</sup> by Tami Greaney / 5 AYE, 0 NAE – Motion Passes.

#### **Treasurer Report**

Tami Greaney:

Expenses out since last meeting \$3,299.87 / Deposits since last meeting \$7,454.60

\$15,838.56 Checking Current Balance.

#### **Coordinator Report**

Event Logistics – Rob Rankin:

Official resignation made.

Needed more volunteers earlier the morning of to help get things laid out and set up.

Vendors/Clans – Need better communication with food trucks at registration about trucks including trailer length since some cannot disconnect. No parking down below for anyone due to dust in the event area. Parking is always a nightmare but that is par for the course.

Food & Beverage – Amber Guge:

Beer – Due to licensing must have someone pour/monitor. Cannot free-pour.

Clan – Joyce Henderson:

Joyce was excused. No update.

Volunteer – Chad MacDonald:

Set up information tent at front corner of event to free up Jen to work with Vendors/Food Trucks.

More volunteers for initial layout.

Fundraising – Jason Pettit:

Jason was excused. No update.

Vendor & Demonstrator – Jen Davis:

Jen was excused. No update. See Event Logistics.

**Old Business**

Tshirts – Multiple misprints found. Supplier is replacing.

Port-a-pottie – \$75 is being refunded to HHA due to soap not being supplied in hand washing stations.

SAAA Balance Owing – Due to the weather mishap, no further balance owing. SAAA was happy with the hotel accommodations and the deposit paid covered expenses incurred.

**New Business**

Date Change: Motion to change event date to July 19, 2024 made by Rob Rankin / 2<sup>nd</sup> by Tami Greaney / 5 AYE, 0 NAE – Motion Passes.

Location Change: Discussion to research a new venue closer to town. Matthew McKenzie and Dave Leeper will reach out contacts for the East Helena Rodeo Grounds to see if we can utilize their facility for the event.

Executive Officer Vote – Vice President & Secretary: Official vote will happen at September 22, 2024 meeting.

Nominations as follows:

Secretary – Christy Leeper – Accepted Nomination

Vice President -Keith Greaney – Accepted Nomination

Coordinator Positions:

Clan Coordinator: Executive Board Votes to suspend position. 4 aye/0 nae. Matthew McKenzie will take on the responsibilities of Clan Coordinator for 2025.

Logistics Coordinator: Leaving open for now.

Vendors & Demonstrators: Leaving open for now.

**Open Floor Discussion:**

New business cards – List only 2025 with email, website, Facebook, qr code.

Motion to order 500 made by Rob Rankin / 2<sup>nd</sup> by Tami Greaney / 5 AYE, 0 NAE – Motion Passes.

Meeting for Executive Board only 9/8 @ 10:30AM to discuss new location.

Sponsorship up and running sooner rather than later so we can get in on sponsor budgets. Heather will send letter with minutes for review.

Bands – Normally around \$3,000 each plus accommodations so we need to start thinking about that for next year.

**MT SAAA Update – Tami Greaney:**

No more meetings. They are looking for more judges.

**President/Vice President Announcements**

No Announcements

**Next Meeting Reminder**

09/22/2024 10:30AM Missouri River Brewery – Upstairs Conference Room.

**Adjournment**

Motion to adjourn made by Matthew McKenzie / 2<sup>nd</sup> by Rob Rankin / 5 AYE, 0 NAE – Motion Passes.

The meeting of Helena Highlanders Association, Inc. was adjourned at 11:34AM.