
Helena Highlanders Association, Inc.

Meeting Minutes

April 21, 2024

Call to Order

A meeting of Helena Highlanders Association, Inc. was held at Missouri River Brewing Company on April 21, 2024.

Motion to call to order by Matthew McKenzie/ 2nd by Chad MacDonald

Called to order at 10:35 AM.

Attendance

Executive Board Attendees: Matthew McKenzie (President), Keith Greaney (Vice President), Tami Greaney (Treasurer), Heather Rankin (Secretary)

Coordinator Attendees: Rob Rankin, Amber Guge, Jason Pettit, Jennifer Davis, Chad MacDonald

Member Attendees: David Leeper, Christy Leeper, John Davis, Tim Gregor, Kimber McKenzie, Liam Kelly

Public Attendees: Jake Cunningham

Excused Absence: Joyce Henderson

Voting Attendees = Executive Board (less President) + Coordinators. Count = 8

Review & Approval of Minutes

Minutes from the April 7, 2024 meeting were discussed.

Motion to accept the minutes as written made by to Matthew McKenzie/2nd by Keith Greaney/8 AYE, 0 NAE – Motion Passes.

Treasurer Report

Tami Greaney:

Expenses out since last meeting \$836.92.

Deposits since last meeting \$500.00

\$8,036.00 Checking Current Balance.

Coordinator Report

Event Logistics – Rob Rankin:

Portable Restrooms – Sweet Peas is out of business.

Friday through Monday rentals.

Little Johns – 3 regular (\$75 ea), 1 ADA (\$85 ea), 2 handwashing stations (\$75 ea) Total price \$490.00 including \$30 mileage/delivery fee.

Pine Stalls – 4 regular (\$85 ea), 1 ADA (\$175 ea), 2 handwashing stations (\$90 ea), pump restock & clean (\$320), Total price \$1,015.00.

Motion to move forward with Little Johns quote made by Tami Greaney/2nd Chad MacDonald/8 AYE, 0 NAE – Motion Passes.

Rob Rankin will reach out to Little John to secure portable restrooms.

Food & Beverage – Amber Guge:

Better to work with breweries closer to date.

Reached out to 4 more food trucks. 2 of which are already booked with another event. Uncle Taters will not get back to Amber until after May 1st due to new food truck fire requirements/rules coming out. Waiting to schedule any events until after then.

Beverage trailer is plenty big (holds 28) so won't need another trailer. Also, will not need much ice other than to keep athlete drinks and water for sales cold.

Clan – Joyce Henderson:

Excused Absence

Volunteer – Chad MacDonald:

No new volunteers signed up on the website.

Tami Greaney & Keith Greaney had BCBS volunteers sign up at their BCBS booth. Chad will reach out to them to sign up on the website.

Fundraising – Jason Pettit:

May 3rd – Vans – Hamburger/Hotdog stand. Jason will talk to David Leeper for signs.

May 8th - Copper Furrow Pint Night 5-8PM. \$1 for every pint sold.

Discussion – participating in other events, but it comes down to money available.

Burns Night – Suggest start planning.

Add a BBQ to July/Aug to earn more for future events and advertise.

Vendor & Demonstrator – Jen Davis:

Vendors:

Reached out to contacts Tami Greaney provided. One vendor will be at another games in WA already.

Vendor Info sheet – Christy Leeper developed a Vendor Information sheet using other events and AI. After customizing to our event suggests it would be something great to provide our vendors. After further discussion a modified version for F&B and also on-site camping is also recommended.

Motion to use the Vendor Information sheet and modify as needed for other sections of our event made by Heather Rankin/2nd by Keith Greaney/8 AYE, 0 NAE – Motion Passes.

Old Business

Square Purchase System:

Heather Rankin ordered a Square card reader and stand as approved in the last meeting.

Merchandise/Fundraising Update:

T-Shirts (To Sell):

Matthew McKenzie - Shirts from Justin Jessop – Has not talked with Justin yet but will before next meeting.

Glencairn Glasses (To Sell):

Tami Greaney ordered the Glencairn Glasses as approved in the last meeting. \$522.89 including insurance.

Sponsor Updates:

Discussion ensued. Updated information on sponsor tracking sheet.

Entertainment –

Band(s) – Discussion ensued concerning pricing of bands and our budget.

Black Devils – Jen Davis will let them know about Opening Ceremony at Noon.

Tiernan Dancers and sheep herder are a go.

Stage – waiting for Rick to give a thumbs up to move the stage. Has a generator for sound system.

Montana bagpiper out of Whitefish would love to come down.

Radio Ads – Tami Greaney:

Met with Whitney and Angela and they are ready to do it and want to help in any way they can. Will send info on how much.

Greater Helena Gives – Tami Greaney:

After coupon code, \$60 paid to register. Tami will share information as it is available.

New Business

Stickers and Koozie (To Sell):

Per Tami \$258 for 200 koozies. Motion to purchase (plus shipping/setup) made by Rob Rankin/2nd Jason Pettit/8 AYE, 0 NAE – Motion Passes.

Stickers – 2.5” stickers with our logo and American tartan. Motion to spend \$100 for 400 stickers made by Tami Greaney/2nd Amber Guge/8 AYE, 0 NAE – Motion Passes.

Prior to any ordering of koozies or stickers, Jake Cunningham will reach out to a local company concerning purchasing through them and/or possible donation/sponsorship(s).

Flags and Honor Guard:

Opening ceremony 12-1PM. Need flags and 4 people to carry flags. Tim Gregor will talk to John Cunningham chief of Canyon Creek Fire Department.

West Valley Fire – EMT's:

Keith Greaney talked with Chase who was going to talk with Dave Hamilton. May have to go to one of their meetings.

Girl Scout Request – Vendor Booth/Child Care Center:

Tami Greaney will talk with insurance and Girl Scouts about their insurance. Discussion ensued about putting face painting and EMT booth nearby.

Things to buy:

Two white tents from Hendersons who had indicated last year that they would be donated to HHA in lieu of their financial donation. Will need to bring coolers to use for athlete drinks. Jason Pettit and or Keith/Tami Greaney will reach out to the City of Helena to see about donation/loan of garbage cans. Suggested reaching out to Tri-County Disposal about a dumpster donation.

Signs Needed – Will discuss and compile a list at the May 8th Pint Night.

Tim Gregor has chairs and tables that we can borrow. We must transport.

Open Floor Discussion

Tami Greaney – Youth division (16-18 yrs) which would be run by SAAA and under their insurance. Tami will chat with Christian at SAAA about this and moving our start time from 8AM to 10AM

President/Vice President Announcements

Start fundraising! Stress that any donation/sponsorship is greatly appreciated.

Next Meeting Reminder

05/05/2024 at 10:30AM at the event site.

05/19/2024 10:30AM (executive board & coordinators) 11:00AM open meeting. Missouri River in the upstairs conference room.

Adjournment

Motion to adjourn made by Matthew McKenzie/2nd by Rob Rankin/8 AYE, 0 NAE – Motion Passes.

The meeting of Helena Highlanders Association, Inc. was adjourned at 11:42AM.