
Helena Highlanders Association, Inc.

Meeting Minutes

April 7, 2024

Call to Order

A meeting of Helena Highlanders Association, Inc. was held at Missouri River Brewing Company on April 7, 2024.

Motion to call to order by Matthew McKenzie/2nd by Rob Rankin

Called to order at 10:30 AM.

Attendance

Executive Board Attendees: Matthew McKenzie (President), Keith Greaney (Vice President), Tami Greaney (Treasurer), Heather Rankin (Secretary)

Coordinator Attendees: Rob Rankin, Joyce Henderson, Amber Guge, Jason Pettit, Jennifer Davis, Chad MacDonald

Member Attendees: David Leeper, Christy Leeper, Andrew Denny, John Davis, Tim Gregor, Kimber McKenzie

Public Attendees: Bryon Felter, Vicky Greaney, Jim Greaney

Voting Attendees = Executive Board (less President) + Coordinators. Count = 9

Review & Approval of Minutes

Minutes from the March 3, 2024 meeting were discussed.

Motion to accept the minutes as written made by to Amber Guge/2nd by Keith Greaney/9 AYE, 0 NAE – Motion Passes.

Treasurer Report

Tami Greaney:

Expenses out since last meeting \$830.13.

Deposits since last meeting \$3,516.77.

\$8,242.92 Checking Current Balance.

Heather Rankin reached out to Square to discuss our non-profit status and ask for fee waiver. Resounding NO.

Coordinator Report

Event Logistics – Rob Rankin:

Lakeside Beer Trailer Reservation / Ice Trailer Reservation Update – No response from Lakeside or IceHouse. Will discuss again at the next two meetings to determine the amount of ice needed.

Sweet Pea Sewer & Septic - Rob will reach out to Sweet Pea for portable toilet rentals. Last year had 1 handicap & 4 regular and Sweet Pea donated 2 handwashing stations.

Food & Beverage – Amber Guge:

We have 4 food trucks signed up & paid. One registered and paid twice. Tami Greaney will refund the duplicate via check. 7 food trucks for the event would be ideal. Amber will be reaching out to breweries next week concerning beer/keg donations.

Clan – Joyce Henderson:

10 clans signed up plus one additional which looks like a duplicate. Got the quaiich for last year and one more for this coming gathering. Need to be engraved. Tami will use her card to pay for engraving. Total reimbursement to Joyce was \$130.00.

Volunteer – Chad MacDonald:

Has one volunteer signed up. Per Tami Greaney a table is going to be set up at BCBS Blue Court on 4/17 to source additional volunteers.

Fundraising – Jason Pettit:

Pizza Ranch fundraiser earned \$675.

Safeway fundraiser earned \$542.03.

Vann's is willing to let us set up a truck on 05/03/2024 just like Safeway did. Can buy food from Safeway at cost. Start cooking 9:30-10. Done by 1:30PM area after cleanup. Signup at next meeting.

Motion to set up a hot dog/hamburger stand at Vann's on 05/03/2024 purchasing food with a preliminary budget up to \$200. Extension beyond \$200 will be reviewed and voted separately by the Executive Board. Motion made by Tami Greaney/2nd by Rob Rankin/9 AYE, 0 NAE – Motion Passes.

Vendor & Demonstrator – Jen Davis:

Sent emails to the vendors from last year.

Ken at Hidden Legend who is willing to do a tasting again for us. Recommends tickets are sold for \$30/ea. 30 tickets per sitting. Would be covered under our special events liquor license.

Motion to sell up to 60 tickets (30 spots each) with confirmation from Ken that he will do 2 sittings. Ken will receive a complementary vendor spot. Tasting

tickets \$30/each non-refundable sold online and day of the event if any are left.
Motion made by Amber Guge/2nd by Rob Rankin/9 AYE, 0 NAE – Motion Passes.

Heather Rankin will post on website and set up Square with online purchase capabilities.

Kitchen to Cradle Shop is requesting to cancel her registration and receive a refund.
Tami Greaney will refund via check.

Heather Rankin will change all online registrations to note non-refundable.

Entertainment:

Tami Greaney will reach out to Sheep Herders.

Local Irish band has been in touch with Jen and will reach out to other band members to see if there is interest.

Jen Davis will reach out to the Black Devils.

Tiernan dances would like to perform. Questions concerning the stage area are being researched.

Old Business

Merchandise/Fundraising Update:

T-Shirts (To Sell):

Tami Greaney - UberPrints. 170 shirts (grey with logo) \$10.79 each.

Matthew McKenzie - Shirts from Justin Jessop – Max 2 colors screen print - on cotton \$6.50/ea, dry-fit material \$8/ea, tri-fit material \$11/ea. Matthew will reach out to see if we can do full color and what the increased cost would be per shirt.

Glencairn Glasses (To Sell):

\$486 for 72 Glencairn glasses includes engraving with logo.

Motion to purchase 72 Glencairn glasses for \$486 made by Keith Greaney/2nd by Joyce Henderson/9 AYE, 0 NAE – Motion Passes.

Stickers and Koozie (To Sell):

Discussion at next meeting.

Collapsible Chairs (To Sell):

Jen Davis will research.

Water from Western Water Wells:

Jack from Western Water Wells wants to donate a pallet of water again.

Sponsor Updates:

Discussed current sponsors. 6 hotel room donated for the judges.

Teresa Scott (President) with MT Gaelic Society only sponsors one event per year, but we can make a grant request stating amount and what the need is for. They would love to help keep our gathering going. Tami Greaney will reach out.

Copper Furrow Pint Night:

Per Tami Greaney - May 8th 5-8PM. \$1 for every pint sold.

Entertainment –

Band(s) – Several options were discussed. More information to come at next meeting.

New Business

Radio Ads – Tami Greaney:

Whitney in the Morning reached out to Tami concerning radio ads. They want to sponsor again! Last year we paid \$500, radio station adds \$1500. Amber Guge will set a meeting with between the station, Tami and Keith Greaney to discuss.

Greater Helena Gives – Tami Greaney:

Received an email suggesting we apply for the Annual Giving Campaign. Price of registration is \$100.

Motion to apply for the Greater Helena Gives Annual Giving Campaign with a cost of \$100 made by Jason Pettit/2nd by Chad MacDonald/9 AYE, 0 NAE – Motion Passes.

Tami Greaney will begin the application.

Square Card Reader –

Motion to buy Square Reader for contactless and chip payments (2nd generation) for \$59 plus a Bosstab Dock for \$39 for a total of \$98 made by Tami Greaney/2nd by Keith Greaney/9 AYE, 0 NAE – Motion Passes.

Heather Rankin will order the above stated equipment from square.

Open Floor Discussion

Tami Greaney provided reminders for next meeting

- Flags and honor guard.
- Keith Greaney is talking with West Valley about EMT's for the event.

Current Sponsorship Letter – Page 2 sponsorship levels, needs to be revised. Heather Rankin will begin working on this, submit to Executive Board for review and then post on website.

President/Vice President Announcements

Start fundraising! Stress that any donation/sponsorship is greatly appreciated.

Next Meeting Reminder

04/21/2024 & 05/05/2024 10:30AM at Missouri River in the upstairs conference room.

Adjournment

Motion to adjourn made by Heather Rankin/2nd by Jason Pettit/9 AYE, 0 NAE – Motion Passes.

The meeting of Helena Highlanders Association, Inc. was adjourned at 11:52AM.